

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
INCHBONNIE RATING DISTRICT
HELD AT WARWICK GAULT'S RESIDENCE
ON 15 OCTOBER 2018, COMMENCING AT 10.06 AM.

PRESENT

W & M. Gault, J. Keeney, D. Shaffrey, R. Adams, M. McPhail, R. Shaffrey (arrived 10.15), G. Rooney (arrived 10.21),

IN ATTENDANCE

West Coast Regional Council
A. Birchfield, (Councillor)
R. Beal, B. Russ, T Jellyman, J. Ellis (Staff)

APOLOGIES

D. Winters, M. Adams, J. Arnold, P. Norris, Cr Robb (away on Council business)

J. Keeney / W. Gault - Carried

BUSINESS

Cr Birchfield opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual Meeting held on Monday 8 October 2012, be adopted as a true and correct record of that meeting."***

W. Gault / J. Keeney - Carried

MATTERS ARISING

B. Russ confirmed that he checked the work done by Fosters Ltd and he is happy with it. W. Gault stated that he feels the groynes seem a bit light. B. Russ offered to re-check this area.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2018. He advised that the rating district account had an opening balance of \$171,125.04 and a closing balance of \$148,929.55. B. Russ reported that there was \$48,298.99 worth of expenses during the year.

Moved: ***"That the financial report for the 2017 / 2018 year be adopted"***.

J. Keeney / R. Adams – Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

B. Russ presented the detailed works report, which covered the 12-month period; 1 July 2017 to 30 June 2018 and advised that \$45,875 worth of works were carried out during the reporting period. He stated that the river has stayed hard over by the rating district banks and therefore three new groynes were put in to try to deflect the river away from this area. A further groyne and rock riprap was added in December 2017. B. Russ advised that further work has been done in July upstream of this area with

the existing groynes being topped up and rock riprap added in between. This area was inspected by B. Russ following the completion of this work and he confirmed that he is happy with this. B. Russ advised that as a result of a conversation with the spokesman no maintenance works were identified. B. Russ recommended that \$20,000 is allowed for unforeseen maintenance. He advised that rating district pays for 50% of work, with Grey District Council paying up to \$27,000 per year.

Agreed Level of Service

B. Russ advised that the stopbanks were designed to withstand a flood of event of 1 in 400 year flood event. B. Russ advised that river cross sections will be done this year to ensure that the stopbanks are at a suitable height.

Discussion took place on gravel extraction being done by Westroads. B. Russ explained the charges relating to gravel takes and the rules around this.

Willow Tree Loss

J. Ellis advised that willow trees have been part of the NZ landscape for close to 180 years and have been used for bank protection, shelter and timber. He stated that willow trees have been used as a tool for erosion, and flood protection. J. Ellis spoke of the Large Willow Aphid which was found in NZ in 2013 and is now well established NZ wide. He stated that the aphid has killed willows in the North Island and there is evidence of it throughout the South Island, including the Grey Valley. J. Ellis advised that other species now need to be considered and Shane Jones, Regional Development Minister, has set up an initiative to plant one billion trees over the next 10 years. Government funding is available to communities via the Provincial Growth Fund. J. Ellis advised that the planting of riverbank species is important to and these alternative species could be used to for flood flow retardation, debris capture and to reduce debris raft formation against bridges as well as being a potential source of timber in future. J. Ellis advised that the root mass of willow trees is being destroyed and the cavity is rotting away with the damaged trees then being taken away by the river. R. Beal advised that engineering staff visited Edgecumbe following their flood event and were advised by their engineering staff that they had not realised how much of an effect willows had during this event. R. Beal that engineering staff also visited Kaikoura where vegetation is used extensively on riverbanks. R. Beal stated that further information will be forthcoming via the Weedbusters newsletter. R. Beal advised that once the annual meetings have been held throughout the region, depending on interest, then a combined application will be made to this fund. All present agreed that they would like to be a part of this initiative. Staff answered questions from those in attendance.

RATES 2018 / 2019

B. Russ advised that the balance in the rating district account at the beginning of the 2019 / 2020 financial year is likely to be \$100,000. He is proposing that the rate strike is \$20,000 for the 2019 / 2020 financial year. It was noted that the prudent reserve for the rating district is \$120,000. B. Russ stated that this amount is fairly light. He advised that the prudent reserve is immediately available for urgent emergency works that may be required following a major flood event. The predicted damage exposure to the schemes assets is estimated at \$200,000 - \$400,000 depending on the size of the flood (see Asset Management Plan). It is therefore likely this prudent reserve will only cover a portion of the actual costs of the potential damage that could occur, noting that Grey District Council will contribute up to \$27,000 each year but only if work is done each year.

J. Ellis advised that there is still plenty of rock available in the quarry. He answered questions relating to the current state of the quarry, health and safety issues and legislation requirements for quarries. Rock prices were also discussed. J. Ellis confirmed that the Inchbonnie Quarry is a gazetted quarry. Extensive discussion ensued and it was agreed that the rate strike would remain at \$20,000.

Moved: *"That the recommended rate strike for the 2019 / 2020 financial year is \$20,000 GST Excl."*

D. Shaffrey / M. McPhail - Carried

ELECTION OF OFFICERS

It was agreed that the status quo would remain. R. Beal thanked W. Gault for his input into the rating district over the years.

Moved: *"That W. Gault be re-elected as the spokesperson for the Inchbonnie Rating District for the 2018 / 2019 financial year and the committee consists of all members present."*

G. Rooney / R. Adams - Carried

GENERAL BUSINESS

B. Russ explained the preferred contractor system, which is used by the Taramakau rating district, to the meeting. He advised that a five year maintenance contract could be set up with works being tendered out for three years, plus one plus one year. B. Russ advised work would be tendered out and he would request a price for 1000 tonne of rock and this would be the rate used for the next five years. A contractor is committed for five years, if they do a good job, if they don't do a good job then there is an out in the tender document. B. Russ advised this is a way to lock in a good price for the long term. B. Russ advised that this system will save money as he does not need to tender the works each time. All present are in favour of the five year maintenance contract.

Moved: *"That B. Russ prepares a five year maintenance contract for the Inchbonnie rating district by March 2019."*

W. Gault / M. McPhail - Carried

Discussion took place on inspections following flood events. R. Beal stated that following on from the Edgcombe flood event, Audit NZ are now requiring formal inspections to rating district infrastructure following flood events. B. Russ advised that he is now required to make a file note following flood events.

There being no further business, the meeting closed at 11.23 a.m.

Action Points:

- B. Russ to re-check the height of the groynes.
- Cross sections to be done this year.
- B. Russ to prepare five year maintenance contract documentation by March 2019.
- J. Ellis to ensure that the quarry is left in a tidy condition.

Council Infrastructure Insurance Details

Note: At numerous rating districts there were inquiries regarding Council's insurance arrangements. Below is information provided by Robert Mallinson, Council's Corporate Services Manager. Council exited LAPP in 2011 following the Canterbury earthquakes, as it was going to be unaffordable to continue. We then established a designated Catastrophe Fund, which has grown to \$1M. As from 1/11/17 WCRC Infrastructure is covered under the AON Lloyds scheme. We are in a grouping of South Island Councils (Nelson, Tasman, Buller, Grey, Westland, WCRC, Queenstown Lakes, Environment Southland) with total programme cover of (now) \$300M. WCRC carries cover of \$35M and the annual premium is paid for from interest earned on the \$1M Catastrophe Fund. The excess is \$250,000. See details of actual cover below taken from the actual Policy wording: The infrastructure cover includes (quoting direct from Policy).

"Materials damage natural catastrophe insurance" including:
Earthquake, Natural landslip, Flood, Tsunami, Tornado, Windstorm, Volcanic eruption, Hydrothermal and geothermal activity, Subterranean Fire, And Business Interruption resulting from them.